**Follow-up Thesis Committee (CSDI) Interview REPORT**

*A complete reminder of how CSID (French Acronym for "Follow-up Thesis Committee") works is available at the end of the form*

**The PhD student pre-fills in sections 1 to 5 before the interview**

|  |
| --- |
| **I1DENTIFICATION** |
| **Research UNIT:** | **Doctoral contract or other institutional financing : yes / no****Teaching contract : yes / no****Year of Phd (current) :** |
| **PhD Student** |  |
| Surname : | First Name : |
| **Thesis title:** |
| **Thesis Supervisor** | **Thesis Co-supervisor** |
| Name : | Name : |
| **Committee** |  |
| Surname : | First name : |
| Surname:*Note: add lines if more than 2 members* | First name : |
| Date of Interview: |
|  |

|  |  |
| --- | --- |
| **2. INTERGRATION INTO UNIT** |  |
| **Attendance of the PhD student at seminars organized by the unit:*** regular  irregular  never (explain)

 **How often do you meet with your thesis supervisor?*** monthly  quaterly  semi-annually  other (explain)

**Is this frequency satisfactory for the PhD student? (Yes/ No) Comment if necessary**  |  |
| **3. ASSESSMENT OF THE YEAR EVALUATED** |  |
| **RESULTS ACHIEVED**  |  |
| What are the main results obtained and/or the main research actions accomplished by the PhD student since the last interview (Situation of the progress of the thesis in relation to the project)? |  |
|  **VALUING THE WORK OF THE THESIS** |  |
| List of Publications (accepted, in press, published or planned - this list includes working papers) |  |
| Has the PhD student participated in a conference(s)/colloquium(s) or/and submitted abstracts, oral presentations or posters? |  |

|  |
| --- |
| **4.**  **TRAININGS ATTENDED** **during the year evaluated** |
| **JOIN a COPY of your ADUM PORTFOLIO**  |
| **How are you doing with your doctoral training hours? Give some general and specific assessements***Reminder: Under the general rule, the obligation is a minimum of 90 hours, including a minimum of 30 hours of academic training (ACA) and a minimum of 30 hours of technical and professional training (PRO). Training courses taken outside ADUM, participation in conferences, doctoriales and/or help in organizing events are counted as equivalent, provided they are validated by the ED via ADUM.***General assessment :** **Specific appraisal:** *(for each question below, if you answer no, please specify how you plan to validate this training in the future)** Have you already completed a course to raise awareness of research ethics and scientific integrity?
* Have you already completed a course on the challenges of open science?
* Have you already completed a course on sustainable development issues?
* Have you already completed training in “electronic thesis submission” offered by UniCA?
 |
| **Remarks / Desired training :** |

|  |
| --- |
| **5. LOOKING FORWARD TO THE FOLLOWING YEAR** |
|  |
| **OBJECTIVES AND EXPECTED RESULTS** |
| Objectives and planning (if last year of thesis, defense planned in the year or not? give reasons, what funding planned?) |
| **POST-DOCTORAL CAREER GOAL** |
| Indicate in a few lines the project of the PhD student, has a process been initiated, contacts made, ... |
| **6. COMMENTS OF THE COMMITTEE** |
| **During the interview, the committee is asked to pay particular attention to the following points** *(for more precise guidelines go on* [*https://ed-despeg-unice.fr/le-comite-de-suivi-de-these/*](https://ed-despeg-unice.fr/le-comite-de-suivi-de-these/) *)* * The scientific, material and financial conditions of the doctoral project
* Integration of the doctoral student in the research team or unit, in its scientific community, in its ecosystem if the thesis is in partnership...
* The doctoral student's motivation
* The credibility of the thesis completion timetable
* The quality of dialogue with supervisors, particularly if collaborations are underway

 Development of the doctoral student's expertise in a particular field* Communication skills
* Opportunities for international mobility and openness to other scientific fields
* Progress in the validation of doctoral training hours
* Preparation for a future career
 |
| **Is the PhD student exposed to psychosocial risks? Is he/she subject to harassment, discrimination, violence and in particular sexist and sexual violence or gender-based violence?***Note: If the interview reveals this type of risk, do not mention the nature of the risks in the report but check yes to alert the Doctoral School who will contact you*Yes No |
| Did the interview with the thesis supervisor reveal any points that the committee wishes to mention in this report? |
| Other observations from the committee: |
| Summary and Opinion of the Committee on Doctoral Re-enrolment |

**Signature of the Monitoring Committee referent**

*Note: If no referee had been appointed at the time the committee was set up, the committee members shall appoint from among themselves a referee from the current academic year*

**REMINDER OF THE FUNCTIONING OF THE CSID**

As a reminder, the individual PhD student follow-up committee (CSID) aims to

* **Provide** a framework for discussions and exchanges between the PhD student and his/her research unit, on an annual basis and for the duration of the doctorate.
* **Validate** the proper integration of the PhD student within the unit and his/her team and the proper conduct of his/her thesis supervision
* **Advise** the PhD student in his/her approach if difficulties arise
* **Identify** any form of conflict, discrimination, moral or sexual harassment or sexist behavior and alert the doctoral school
* **Accompany** and advise the PhD student in his/her professional project

Each year, between mid-May and mid-July, the committee meets **at the request of the PhD student**, who contacts the members of the CSID and the doctoral school to set a date for the interview.

**Once the date of the interview has been set, the PhD student:**

* Sends the following documents to the committee and to his/her thesis director, at least 3 days before the committee meeting:

**A summary** of all or part of the scientific work (free format)

**The pre-filled interview** report for sections 1 to 5

 **The updated portfolio** of skills (to be downloaded from ADUM)

**The interview takes place in 3 steps:**

**- Step 1**. Scientific presentation of the PhD student in the presence of the thesis director

**- Step 2**. Interview with the PhD student without the presence of the thesis director

**- Step 3**. Interview with the thesis director without the presence of the PhD student

*Note: The indicative time for the global interview is 1h-1h30. Nevertheless, the 3 steps can be disconnected in time. For example, the presentation of the scientific advances by the PhD student may have taken place beforehand in the context of a study day, seminar or other event to which the committee members have been invited. The interview with the PhD student can take place on a different day from the interview with the thesis director. Finally, all or part of these 3 steps can be done by videoconference.*

**At the end of the interview, the CSID**:

* **Writes** his observations in section 5 of the form sent by the PhD student
* **Sends** the interview report signed by the committee's referent to the PhD student only.
* **Alerts the doctoral school directly** if any form of risk or conflict is identified ed-despeg@univ-cotedazur.fr

**The CSID's favorable opinion, with reasons, is mandatory for any application for re-registration.**

*A complete guide to the CSID, published by the Université Côte d'Azur, for the use of all stakeholders is available at the following link: https://ed-despeg-unice.fr/le-comite-de-suivi-de-these/*

 *If no referent has been designated at the time of the committee's creation, the committee members will designate a referent from among their number for the current academic year.*