Follow-up Thesis Committee (CSDI) Interview REPORT

A complete reminder of how CSID (French Acronym for "Follow-up Thesis Committee") works is available at the end of the form

The PhD student pre-fills in sections 1 to 5 before the interview

I1DENTIFICATION	
Research UNIT:	**Doctoral contract or other institutional financing : yes / no** **Teaching contract : yes / no** **Year of Phd (current) :**
PhD Student Surname :	First Name :
Thesis title:	
Thesis Supervisor Name :	**Thesis Co-supervisor** Name :
Committee Surname : Surname: *Note: add lines if more than 2 members* Date of Interview:	First name : First name :

2. INTERGRATION INTO UNIT	
Attendance of the PhD student at seminars organized by the unit: ☐ regular ☐ irregular ☐ never (explain) **How often do you meet with your thesis supervisor?** ☐ monthly ☐ quaterly ☐ semi-annually ☐ other (explain) **Is this frequency satisfactory for the PhD student? (Yes/ No) Comment if necessary**	

3. ASSESSMENT OF THE YEAR EVALUATED	
RESULTS ACHIEVED	
What are the main results obtained and/or the main research actions accomplished by the PhD student since the last interview (Situation of the progress of the thesis in relation to the project)?	
VALUING THE WORK OF THE THESIS	
List of Publications (accepted, in press, published or planned - this list includes working papers)	
Has the PhD student participated in a conference(s)/colloquium(s) or/and submitted abstracts, oral presentations or posters?	

How are you doing with your doctoral training hours? Give some general and specific assessements

Reminder: Under the general rule, the obligation is a minimum of 90 hours, including a minimum of 30 hours of academic training (ACA) and a minimum of 30 hours of technical and professional training (PRO). Training courses taken outside ADUM, participation in conferences, doctoriales and/or help in organizing events are counted as equivalent, provided they are validated by the ED via ADUM.

General assessment :

Specific appraisal: *(for each question below, if you answer no, please specify how you plan to validate this training in the future)*

- Have you already completed a course to raise awareness of research ethics and scientific integrity?

- Have you already completed a course on the challenges of open science?

- Have you already completed a course on sustainable development issues?

- Have you already completed training in "electronic thesis submission" offered by UniCA?

Remarks / Desired training :

5. LOOKING FORWARD TO THE FOLLOWING YEAR

OBJECTIVES AND EXPECTED RESULTS

Objectives and planning (if last year of thesis, defense planned in the year or not? give reasons, what funding planned?)

POST-DOCTORAL CAREER GOAL

Indicate in a few lines the project of the PhD student, has a process been initiated, contacts made, ...

6. COMMENTS OF THE COMMITTEE

During the interview, the committee is asked to pay particular attention to the following points *(for more precise guidelines go on https://ed-despeg-unice.fr/le-comite-de-suivi-de-these/)*

- The scientific, material and financial conditions of the doctoral project
- Integration of the doctoral student in the research team or unit, in its scientific community, in its ecosystem if the thesis is in partnership...
- The doctoral student's motivation
- The credibility of the thesis completion timetable
- The quality of dialogue with supervisors, particularly if collaborations are underway
  Development of the doctoral student's expertise in a particular field
- Communication skills
- Opportunities for international mobility and openness to other scientific fields
- Progress in the validation of doctoral training hours
- Preparation for a future career

Is the PhD student exposed to psychosocial risks? Is he/she subject to harassment, discrimination, violence and in particular sexist and sexual violence or gender-based violence?
Note: If the interview reveals this type of risk, do not mention the nature of the risks in the report but check yes to alert the Doctoral School who will contact you

Yes

No

Did the interview with the thesis supervisor reveal any points that the committee wishes to mention in this report?

Other observations from the committee:

Summary and Opinion of the Committee on Doctoral Re-enrolment

Signature of the Monitoring Committee referent

Note: If no referee had been appointed at the time the committee was set up, the committee members shall appoint from among themselves a referee from the current academic year

REMINDER OF THE FUNCTIONING OF THE CSID

As a reminder, the individual PhD student follow-up committee (CSID) aims to
- **Provide** a framework for discussions and exchanges between the PhD student and his/her research unit, on an annual basis and for the duration of the doctorate.
- **Validate** the proper integration of the PhD student within the unit and his/her team and the proper conduct of his/her thesis supervision
- **Advise** the PhD student in his/her approach if difficulties arise
- **Identify** any form of conflict, discrimination, moral or sexual harassment or sexist behavior and alert the doctoral school
- **Accompany** and advise the PhD student in his/her professional project
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Each year, between <u>mid-May and mid-July</u>, the committee meets **at the request of the PhD student**, who contacts the members of the CSID and the doctoral school to set a date for the interview.

Once the date of the interview has been set, the PhD student:
- Sends the following documents to the committee and to his/her thesis director, at least 3 days before the committee meeting:

    A summary of all or part of the scientific work (free format)

    The pre-filled interview report for sections 1 to 5

    The updated portfolio of skills (to be downloaded from ADUM)

The interview takes place in 3 steps:
- Step 1. Scientific presentation of the PhD student in the presence of the thesis director
- Step 2. Interview with the PhD student without the presence of the thesis director
- Step 3. Interview with the thesis director without the presence of the PhD student
Note: The indicative time for the global interview is 1h-1h30. Nevertheless, the 3 steps can be disconnected in time. For example, the presentation of the scientific advances by the PhD student may have taken place beforehand in the context of a study day, seminar or other event to which the committee members have been invited. The interview with the PhD student can take place on a different day from the interview with the thesis director. Finally, all or part of these 3 steps can be done by videoconference.

At the end of the interview, the CSID:
- **Writes** his observations in section 5 of the form sent by the PhD student
- **Sends** the interview report signed by the committee's referent <u>to the PhD student only</u>.
- **Alerts the doctoral school directly** if any form of risk or conflict is identified ed-despeg@univ-cotedazur.fr

<u>The CSID's favorable opinion, with reasons, is mandatory for any application for re-registration.</u>

A complete guide to the CSID, published by the Université Côte d'Azur, for the use of all stakeholders is available at the following link: https://ed-despeg-unice.fr/le-comite-de-suivi-de-these/

If no referent has been designated at the time of the committee's creation, the committee members will designate a referent from among their number for the current academic year.